**About ABCD Network**

ABCD Network is a collaboration of individuals and agencies focused on reducing youth cannabis and commercial tobacco usage and improving mental health supports for youth through X region of WA. Our network works to support direct services and community-based organization by filling gaps in resources, providing trainings, informing on policy and more. Our members and sectors are essential to guiding network strategies and informing on needs.

**Member Roles & Responsibilities:**

* Act as a leader in promoting in promoting youth cannabis and commercial tobacco prevention throughout the region.
* Active members will use their positions as a representative of their community/organization to highlight needs and concerns, and to share relevant opportunities.
* Contribute to network strategic plans by attending meetings, participating in focus groups, surveys, and other network assessment strategies and encouraging other members of their communities/organizations to participate where relevant.
* Participate in network meetings- and events.
* Support mission, vision and goals of the network. Stay up to date with network newsletters, and be familiar with network website, and social media pages.

**Time Commitment**

 Membership is optional, but active members are encouraged to participate in activities listed below, not to exceed X number of hours monthly.

* + Attend network meetings (insert meeting information (days, time, frequency), trainings and events
	+ Participate in network assessments
	+ Read monthly newsletter
	+ Communicate regularly with network coordinator share relevant information and absences

|  |
| --- |
| **Network Contact Information** |
| *Title* | *Name* | *Email* | *Phone* |
|  |  |  |  |
|  |  |  |  |

***\*Insert website and social media information***

|  |  |
| --- | --- |
| ***Member Name:*** |  |
| ***Title (if relevant)*** |  |
| ***Organization Name (if applicable):*** |  |
| ***Rationale for Membership:*** |  |

**ABCD Network will be responsible for:**

1. Establish formal expectations for network members and hold members accountable to expectations outlined in signed member agreements, and memorandum of understanding.
2. Share network mission, vision, and goals ensuring they’re in alignment with funding requirements and in best support of the highest need population within a region.
3. Facilitate collaboration within the network prioritizing policy, systems & environmental change strategies.
4. Share network opportunities, updates and outcomes with network members.
5. Manage paid staff who oversee operations of daily activities, facilitate network meetings, trainings, and programs.
6. Utilize member insights to create annual action plan that aligns with network goals and objectives.
7. Create a respectful collaborative environment where lived experience, educational experience, community experience, and organizational goals are respected and valued.
8. Support network member goals, programs, opportunities and initiatives that align with goals and values of ABCD Network.

**Member will be responsible for:**

1. Be a leader in promoting youth substance abuse prevention, specifically youth cannabis and commercial tobacco prevention within organization and community.
2. Use knowledge and experience of represented sector to contribute to ABCD Network goals, action plan and implementation.
3. Contribute to network evaluation processes as needed.
4. Participate in network meetings- (insert meeting information here), trainings and events.
5. Maintain communication with network coordinator and stay up to date with network updates through newsletters and social media promotions.
6. Share relevant network materials resources.

This ABCD Network membership agreement is in effect from (Date to Date).

This agreement will be updated and renewed on an annual basis.

*Member Name*

*Title*

*Organization Represented*

*Date*

*Network Organizer Name*

*Title*

*Network Name*

*Date*